HENDERSON LAKE GOLF CLUB

POLICY ON BOARD COMMITTEES GOVERNANCE

POLICY #2

1.0 POLICY STATEMENT

The Henderson Lake Golf Club bylaws allow for the appointing of standing or ad hoc committees.

2.0 REGULATION

2.1 The establishment of Board committees is necessary and enhances the work of the Board by focusing on specific Board tasks or duties.

2.2 The extent of the function and authority of each Board committee shall be clearly defined by the Board.

2.3 Board committees shall report regularly and make recommendations to the Board in accordance with Club policy.

2.4 Membership on the Board committees may be extended to include Club members and the broader community.

2.5 The chair of all Board committees shall be a Board member.

2.6 Committees of the Board shall be established by Board resolution.

- 2.6.1 The resolution shall specify:
  - 2.6.1.1 The name of the committee
  - 2.6.1.2 The mandate of the committee.
  - 2.6.1.3 The membership of the committee.
  - 2.6.1.4 The term of the ad hoc committee.
  - 2.6.1.5 The committee budget if any.

2.7 Appointments to Board committees shall be by the Club President.

- 2.7.1 Appointments of Board members shall normally be made before the first Board meeting after the Annual General Meeting.
- 2.7.2 Board members shall be required to sit on board committees.
- 2.7.3 Responsibility for polling Board members as to committee preferences shall rest with the President.

2.8 Each committee of the Board shall be responsible for determining its meeting procedures.

2.9 The President shall be an ex-officio member of all committees.

2.10 Committee meetings shall be held among committee members and invited guests in private.

3.0 APPROVAL

Approved by the Board of Directors this 16th day of May, 2023.

K.R.H-/L — 4-July-2023

(President's Signature) (Date)

Policy review date: September 22, 2026

KRH-/L — September 22, 2026

(President's Signature) (Date)