HENDERSON LAKE GOLF CLUB

POLICY ON MEETING ATTENDANCE GOVERNANCE

POLICY #13

1.0 POLICY STATEMENT

It is important for the successful operation of the Henderson Lake Golf Club Board of Directors that each member of the Board makes an effort to attend all Board and committee meetings for which they are scheduled. If a board member misses Board or committee meetings, they place an additional workload upon the other Board members in order to carry out the required work of the Board.

2.0 REGULATIONS

2.1 Board meetings

2.1.1 Should a Board member miss three (3) consecutive Board meetings or five (5) scheduled Board meetings in a year, that Board member will be released of their position as a Board member.

2.2 Committee Meetings

2.2.1 Should a member miss three (3) consecutive committee meetings of a specific committee or five (5) scheduled meetings of a specific committee in one year, that member will be relieved of their position as a committee member.

3.0 PROCEDURES

3.1 If a member will be missing a Board meeting, they must inform the President or the General Manager that they will be absent.

3.2 If a member will be missing a scheduled committee meeting they must inform the chairman of that committee that they will be absent.

4.0 APPROVALS

Approved by the Board of Directors this 16th day of May, 2023.

K.R.H-L — 4-July-2023

(President's Signature) (Date)

Policy review date: September 22, 2026

K.R.H-L — September 22, 2026

(President's Signature) (Date)