HENDERSON LAKE GOLF CLUB

POLICY ON POLICY DEVELOPMENT GOVERNANCE

POLICY #1

1.0 POLICY STATEMENT

Under the Companies Act of Alberta the Board has authority for self-governance, and the development of operational and advocacy policies. Developing policies provides effective parameters and guidelines for its users, committees, and staff. The Board expects all individuals to know and follow the policies.

1.2 In fulfilling its' responsibility for policy making, the Board will:

1.2.1 Define Board self-governance, advocacy, and operational policies.

1.2.2 Make certain that policies comply with relevant legislation or regulations, and with existing agreements, before approving new policies.

1.2.3 Work from the broadest, most general statement of policy when setting operational policy. The Board develops more specific policies until it is satisfied that it has reached the necessary level of control.

1.2.4 Encourage interested community groups and individuals to participate in its policy making process.

1.2.5 Make certain that the policies approved by the Board are available to all users of Henderson Lake Golf Club.

1.2.6 Annually monitor and review its policies.

1.2.7 Confirm that the General Manager, Head Professional and Course Superintendent are responsible for implementing Board policy.

1.2.8 The Club President is responsible for the implementation of policies governing Board process.

1.2.9 Confirm that the General Manager, Head Professional and Course Superintendent identify and recommend areas for policy development to the Board.

1.2.10 The General Manager, Head Professional and Course Superintendent have the responsibility and authority to provide direction in areas not covered by policy, until given direction by the Board.

APPROVALS

Approved by the Board of Directors this 16th day of May, 2023.

K.L.H-J — 4-July-2023

(President's Signature) (Date)

Policy review date: September 22, 2026

KRH-J — September 22, 2026

(President's Signature) (Date)